

MEMORANDUM

Date: March 16, 2020

To: TLRC Residents and Employees

From: R Kevin McFeely, President & CEO

Re: State and Federal Updates

As you are all aware, President Trump has declared a moratorium on visitors for Nursing Home residents. This took effect on Friday and is in effect for the foreseeable future. While visitor guidelines for Assisted Living communities are vague, because our Health Center, Assisted Living and Independent Living Apartments are all connected, we have determined visitors are no longer permitted into the Health Center and Apartment Buildings and likewise, Health Center and Assisted Living residents cannot leave the building. We have made arrangements for visits to take place via Skype and Facetime and hope residents take advantage of these services.

For residents who live in the Independent Living Apartments, you are allowed to leave the building if necessary. Exits can take place through any exit door but when you return to TLRC, you must enter through the Main Entrance and go through the screening protocol with the Receptionist. **Again, no visitors can come into the buildings.**

For residents who live in the Apartments and Six-Plexes, due to the restrictions we have in place in both Assisted Living and the Health Center, if you have any symptoms of the flu or COVID-19, please reach out to your doctor in order to have them assess you and work with you to determine next steps. Likewise, if the situation becomes one of an urgent nature, please call 911. These steps will assure you receive the assessment and care you may need.

Dining will continue to take place in a communal style. Health Center residents will utilize the Waterfall Dining Room, Assisted Living residents will utilize the AL Dining Room on the 2nd floor of the Apartment Building and IL Apartment Building residents will utilize the Harbor Café. Under no circumstances are AL residents to go to the Health Center building. Likewise, Health Center residents cannot go to the Apartment Building.

Consistent with Governor's decree today, we have closed our Wellness Center until further notice. Group activity programs have all been discontinued but we will continue to offer and provide individual or small group programs.

We are in the process of setting up home grocery deliveries to those residents who would like to receive this service. This should be in place later this week and Serina McWha will send out additional information about how to sign up for this program.

Because schools are closed until April 24th, TLRC has set up an interim child education program to assist our employees in taking care of their children while at work. Our employees are our most important asset, we need to have them here to provide programs and services to our residents and are pleased to be able to offer this assistance to them. We have contracted with para-educators (since they are now out of work) and will offer programming from 6:00 a.m.-6:00 p.m. This is not day care-it is childcare with education provided to the children that will be age appropriate. This will take place in the TLRC Education Center, which is located on the west side of the Health Center. There is a separate entrance to this building, it has its own bathrooms and both teachers and students will be required to go through the same screening protocols staff and residents currently go through. The program starts tomorrow, March 17th and will run as long as school is not in session due to the COVID-19 outbreak.

It is recognized many of these mandates are difficult and at times may seem impossible to get used to. It is our hope that implementing these will lessen the spread of this virus and bring us back to what we knew as normal, daily life. As always, please know your patience and understanding with these steps is greatly appreciated. If you need additional information, please do not hesitate to contact me.

Thank you.